

Office Use Only

Application Number

Course Code

Application Fee

UTS CRICOS Provider Code 00099F



UTS INTERNATIONAL STUDY ABROAD APPLICATION

UNIVERSITY OF TECHNOLOGY, SYDNEY



1. PERSONAL DETAILS

Your name as shown on your passport

Title (Mr, Ms, etc) Family Name(s) Given Name(s)

Date of Birth (Day, Month, Year) Sex (Male, Female) Citizenship Country of Birth Passport Number

Postal Address

Postal Address fields

Phone, Mobile, Fax (Country, Area, Local Number)

Passport Photograph

Please attach a passport sized photograph here

Home Country Address

Home Country Address fields

Phone, Mobile, Fax, Email (Country, Area, Local Number)

2. PROPOSED ENROLMENT AT UTS

Please select your proposed study program:

C50006 Study Abroad Undergraduate
C50007 Study Abroad Postgraduate

When do you wish to begin study?

Autumn Semester (February)
Winter Semester
Spring Semester (July)
Summer Semester
Year

Do you intend to study at UTS for one or two semesters?

One Semester Two Semesters
Part-time (less than 18cp) Full-time (18 - 24cp)

3. CURRENT ENROLMENT

Are you currently studying at University?
Which institution are you currently attending?
What is the title of your current study program?
What is your current year of study?
What is your expected year of graduation?

(Please note: You must submit an original academic transcript or certified copy of your academic transcript to verify your current enrolment. The transcript provided should indicate all subjects attempted, grades and awards achieved and an explanation of the grading system used by the institution.)

OFFICE USE ONLY:

Approved Not Approved

Your Signature Name Date

Comments

7. SUPPORTING STATEMENT

This section should be completed by the Study Abroad Adviser or an Academic Adviser at your home university.

Student's Name _____ Student Number _____

Is the student in good academic standing?

Yes No Please explain _____

Has the student obtained the necessary approval from your institution to study abroad?

Yes No Please explain _____

Will the credit earned by the student in this program be accepted towards the degree by your institution?

Yes, provided the student passes each course with a grade of _____ or better.

Yes, on the following condition. Please explain _____

No

Name of Adviser _____ Approval Signature _____ Date _____

8. TERMS AND CONDITIONS

PREVIOUS STUDIES

Certified ENGLISH translations of all documents must accompany this application. The transcripts must show all subjects taken, grades (including failures) and stages reached or qualifications gained.

A collection of examination slips is not an acceptable substitute for an official transcript. You must provide full details if you have been excluded or are liable for exclusion from any institution. As there is a long delay at some institutions in obtaining official transcripts you should apply for transcripts as soon as possible. Your application will not be processed unless all necessary information has been provided.

ENGLISH LANGUAGE PROFICIENCY

You must provide a recent IELTS or TOEFL score or proof of previous study in English. If your test results are below the acceptable standard, you will not be eligible to study abroad at UTS.

www.uts.edu.au/international/prospective/studying/abroad/entry.html

PAYMENT OF FEES

The scheduled fee for the first semester's tuition is based on an 18-24 credit point program of study, is payable upon acceptance of an offer from UTS. Tuition fees for subsequent semesters are due at the start of each semester. Tuition fees are for the current year only and may be subject to annual increase. You will be required to pay the Study Abroad fees applicable to the academic year in which you will be enrolled.

www.uts.edu.au/international/prospective/studying/abroad/fees.html

REFUNDS

Refunds will only be considered under the terms of the current UTS Fees Policy for International Students. If you withdraw after you have accepted the offer of a place you may incur a penalty.

www.uts.edu.au/international/prospective/studying/fees/policy.html

9. DECLARATION AND SIGNATURE

Please sign and return the following declaration. This application form **MUST** be signed by the applicant.

I agree

- > To abide by the rules on admission, enrolment and progression of UTS.
- > To inform UTS International immediately of any change to the information I have given in this application form.

I understand

- > That continued enrolment at UTS is subject to satisfactory progress in my studies.
- > That UTS may obtain official records from any institution I have previously attended.
- > That all documents submitted with this application become the property of UTS.
- > That UTS may vary or cancel any decision it makes if the information I have given is incorrect or incomplete.
- > That UTS may be required to report to the Commonwealth Government on the progress of my application and/or subsequent student status.
- > That I am fully responsible for my educational and living expenses while I am enrolled at UTS.

I declare that the information I have given in this application form and supporting documents is true and correct and I have personally signed this form.

I have attached the following documents in support of my application. [Please Tick]

Certified copies of academic transcripts in English

Details of exclusion from any tertiary institution

A certified copy of English test results

Student Signature _____ Date _____

11. LODGING YOUR APPLICATION

Institut Ranke-Heinemann
Schnutenhausstr. 44
45136 Essen
Deutschland
Tel.: +49-201-252552
info@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Theresiengasse 32
1180 Wien
Österreich
Tel.: +43-1-4060224
wien@ranke-heinemann.at
www.ranke-heinemann.at

UTS will accept copies certified by the following:

- > Australian Education Office
- > Australian Overseas Diplomatic Mission
- > UTS Authorised Representative/Agent
- > Public Notary Office
- > The Administration of the Institute which issued the relevant document(s)
- > An Australian University (e.g. the UTS Information Service)
- > A Justice of the Peace in Australia where the registration number is clearly indicated

12. NOTE

CLOSING DATES FOR APPLICATIONS

Autumn Semester - December 15

Spring Semester - May 31

- > This application is not an enrolment form, nor does it guarantee admission.
- > There is no charge for this form.

**AN INCOMPLETE APPLICATION WILL DELAY PROCESSING.
LATE APPLICATIONS WILL NOT BE ACCEPTED.**