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www.international.qut.edu.au  
CRICOS No. 00213J ABN 83 791 724 622



Representative's stamp / date received



FR

1012

ID No		Office use only					
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# Application for Admission to QUT as an International Student in a Research Program

## Using this form

- Please complete the first three pages of this application if applying for Doctor of Philosophy (PhD), Professional Doctorate and Masters (Research) programs. Please print neatly in BLOCK LETTERS.
- Do not use this form if you are a citizen of Australia or New Zealand, a permanent resident of Australia or the holder of an Australian permanent visa.
- You will need to pay a non-refundable application fee of AUD\$55 (A\$50 + 10% GST) when you submit this form (complete section 13 'Payment of application fee').

## 1. Personal details

<b>Title</b> (Mr, Miss etc)	<b>Surname or family name</b>	<b>Given names</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Male	<input type="checkbox"/> Female	<b>Date of birth</b> <input type="text"/> / <input type="text"/> / <input type="text"/>
		<b>Current age</b> <input type="text"/> <b>Citizenship</b> <input type="text"/>
<b>Permanent address in home country</b>		<b>Current address</b> <small>(If you are a current QUT student, all correspondence will be sent to your student email address.)</small>
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<b>Telephone</b>	<input type="text"/>	<input type="text"/>
<small>Country code</small>	<small>Area code</small>	<small>Number</small>
<b>Cell/mobile</b>	<input type="text"/>	<input type="text"/>
<small>Country code</small>	<small>Area code</small>	<small>Number</small>
<b>Fax</b>	<input type="text"/>	<input type="text"/>
<small>Country code</small>	<small>Area code</small>	<small>Number</small>
<b>Telephone</b>	<input type="text"/>	<input type="text"/>
<small>Country code</small>	<small>Area code</small>	<small>Number</small>
<b>Cell/mobile</b>	<input type="text"/>	<input type="text"/>
<small>Country code</small>	<small>Area code</small>	<small>Number</small>
<b>Fax</b>	<input type="text"/>	<input type="text"/>
<small>Country code</small>	<small>Area code</small>	<small>Number</small>
<b>Email</b>	<input type="text"/>	
<b>Have you applied to QUT before?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please quote your QUT student ID number <input type="text"/>	

## 2. Preferred course of study

<b>Proposed year of entry</b>	<input type="text"/>	<b>Proposed month of entry</b>	<input type="text"/>
<b>Mode of study</b>	Full-time (on campus) <input type="checkbox"/>	Part-time (external) <input type="checkbox"/>	Full-time (external) <input type="checkbox"/>
<b>Course code</b>	<b>Name of course</b>	<b>Discipline area</b>	
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	
Applicants are strongly recommended to make contact with potential supervisors at QUT prior to submitting an application. Prior contact with your supervisor will aid the progress of your application. Please provide details of a potential supervisor with whom you have discussed your proposed research program.			
<b>Supervisor's name</b>	<input type="text"/>		
<b>Faculty</b>	<input type="text"/>	<b>School</b>	<input type="text"/>

## 3. Proposed research program

- Please prepare a clear statement of no more than 500 words using the headings provided:
- area of research, including faculty/centre/school in which course of study lies (if known)
  - objectives of the program of research and investigation
  - research methods and plan including reference to key literature sources and ethics
  - proposed QUT principal supervisor/QUT associate supervisor(s)/non-QUT associate supervisors (if known).

## 4. Research experience

Please provide your curriculum vitae including previous employment details and research experience including copies of abstracts (see guidelines for further details).

## 5. Current passport and visa status

Do you have a current passport Yes  → Include copy of passport. No   /  /   
Date passport available (dd/mm/yyyy)

Are you currently in Australia? Yes  → What type of visa do you have?  Student Which institution are you studying at ?  
(You must include a copy of your current Australian visa with your application)  Other visa What visa type?  
No  I will apply for a student visa.

## 6. Educational qualifications

Please give details of all your secondary education and other post-secondary courses that you have attended or are currently studying. You must attach certified copies of your academic results, including English translations where necessary. QUT GMAT code is 1677. Original academic records or portfolios will not be returned.

Name of school or institution	Name of qualification or examination (eg Bachelor of Engineering etc)	Attendance dates month/year to month/year	Course completed? yes/no
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you ever been excluded from previous tertiary study? If yes, please attach details. Yes  No

## 7. English proficiency

Please tick appropriate boxes I have taken an:  IELTS (academic) test TRF Test Report Form number  
 TOEFL test (QUT TOEFL code is 9778). Registration number  
I will take a test on:   /  /   
day month year

You **MAY** be exempt from taking a formal test if your secondary or tertiary studies were conducted entirely in English and you have passed an English language or one or more Communication subjects. Please refer to English Language <http://www.international.qut.edu.au/apply/entry-requirements/english.jsp> for further information about the minimum level of English proficiency requirements for admission to QUT courses.

## 8. Scholarship applicants

Have you applied for or been awarded a scholarship for the preferred course of study on this application? Yes  No

If yes, please indicate the name of your sponsor organisation:

Please attach official provisional documentation from your funding organisation, including course of study, duration of scholarship, scholarship value and what is paid by the scholarship, eg. tuition fees, Overseas Student Health Cover (OSHC). QUT can only accept payment for tuition fees and other associated course costs. QUT cannot accept payment for living or personal expenses.

### Endeavour International Postgraduate Research Scholarship applicants (IPRS)

Please refer to the IPRS applicant information available in the Scholarships section of our website at [www.international.qut.edu.au/apply/scholarships/](http://www.international.qut.edu.au/apply/scholarships/)

This is an Australian Government scholarship, awarded on academic merit and research potential which covers tuition fees and overseas student health cover for up to two years for a Masters by Research and three years for a PhD degree.

Eligible international applicants who receive an unconditional offer (including meeting the University's English language requirements, completing a qualification or submitting original or certified documentation) of a place in your course will be considered automatically for the IPRS scholarship. The closing date for each IPRS round is 30 September of the year preceding your proposed commencement of study at QUT.

Will you take up the offer at QUT if you are not awarded an IPRS? Yes  No

Have you applied for an IPRS at other tertiary institution(s) in Australia? Yes  No

If yes, please indicate which institution(s):

1.  2.

### Alumni Scholarship

If you have previously completed a degree course at QUT do you wish to be considered for the QUT Alumni scholarship for a subsequent QUT degree course? Yes

Alumni scholarship for a subsequent QUT degree course?

(This scholarship offers a 20 per cent reduction in the first semester's tuition fees. To be eligible applicants must not use an agent at any stage during the application process. Full details are at [www.international.qut.edu.au/apply/scholarships](http://www.international.qut.edu.au/apply/scholarships))

## 9. Academic referees

Please provide the details of TWO (2) academic referees who are familiar with your current research or research potential and request them to complete the academic referee reports enclosed or provided on our website. The two academic referee reports must be received by International Student Business Services, Queensland University of Technology by 30 September of the year preceding your proposed commencement of study at QUT. For further information, please refer to our website [www.international.qut.edu.au](http://www.international.qut.edu.au)

1. Name

2. Name

Position and Organisation

Position and Organisation

Mailing address

Mailing address

Email address

Email address

## 10. Supporting statement / extra information

You may wish to provide extra information to support your application. Also, if you have any disability that may affect your learning (eg vision, health, mobility) you should provide early advice so the University may assist you. Please attach additional information on a separate sheet.

## 11. Privacy statement

The information collected on admission forms is used to determine whether you may be offered admission to the University. If you enrol as a student of QUT, the information you have provided on this admission form will be used to administer your enrolment, to offer other services to you and to provide statistical information to the Commonwealth Government as required by law. For full details of QUT's practices regarding student information and privacy [www.studentservices.qut.edu.au/info/contacts/QUT\\_u/privacy.jsp](http://www.studentservices.qut.edu.au/info/contacts/QUT_u/privacy.jsp)

## 12. Declaration (all applicants must sign)

I agree to comply with the statutes and rules of Queensland University of Technology as far as they apply to me and as documented on the QUT website available at [www.mopp.qut.edu.au/Appendix/](http://www.mopp.qut.edu.au/Appendix/). I further agree to comply with any policies or procedures of the University governing my conduct as a student and academic matters affecting my studies, including but not limited to, policies or procedures governing acceptable use of the University's facilities. I declare that to the best of my knowledge the information supplied by me is true, correct and complete in every respect. I acknowledge that the submission of false, incorrect, incomplete or misleading information may result in cancellation of my enrolment or delays in processing. I acknowledge that I am responsible for the payment of all student fees and charges applying to my admission and study at QUT. QUT shall not be liable for any failure to provide services (including lectures, tutorials or examination results) or any teaching or other materials to students where such failure is due to circumstances beyond QUT's control. Such circumstances include, but are not limited to, natural disasters, malicious damage, outbreak of pandemic disease, industrial action or strikes, acts of war or acts of God. I acknowledge that it is my responsibility to provide all necessary documentary evidence of qualifications or experience. I authorise QUT to verify such records through QualSearch or grant my consent for other educational institutions, admissions centres, government bodies or employers to disclose information about my qualifications and experience directly to QUT.

I have read and understood the University's admission procedures at <http://www.international.qut.edu.au/apply/>, admission requirements at <http://www.international.qut.edu.au/apply/entry-requirements/>, privacy statement, and the international tuition fee and refund policy and its conditions at [www.studentservices.qut.edu.au/costs/schedule/table\\_j/int\\_refund/](http://www.studentservices.qut.edu.au/costs/schedule/table_j/int_refund/). I am aware of the likely costs of my stay in Australia and I understand that neither QUT nor the Australian Government is obliged to help me if I require financial assistance. I understand that if I have children between the ages of 6 to 15 who will accompany me in Australia, I will be required to pay compulsory school fees. I understand that any information I provide to QUT may be made available to Commonwealth and State Government agencies, and to the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code.

Applicant signature \_\_\_\_\_

Date

day

month

year

If you are using the services of a formal QUT representative to process your application, all communication about your application will occur with that representative unless you advise otherwise in writing.

## 13. Payment of application fee

**Application fee TOTAL: AUD\$55.00** → To pay application fee visit <http://qutpay.qut.edu.au> and select 'New International Student Payments'.

Please quote your QUTPay transaction number  
(Transaction number can be found on transaction receipt)

Do NOT send cash or personal cheques to QUT.

## 14. Payment of application fee

Please tick each box to indicate that each item has been completed or enclosed where appropriate.

Have you:

- read and understood the University's admission procedures ([www.international.qut.edu.au/apply/](http://www.international.qut.edu.au/apply/)), admission requirements ([www.international.qut.edu.au/apply/entry-requirements/](http://www.international.qut.edu.au/apply/entry-requirements/)), privacy statement, and the international tuition fee and refund policy and its conditions ([www.studentservices.qut.edu.au/costs/calculate/schedule/table\\_j/int\\_refund/](http://www.studentservices.qut.edu.au/costs/calculate/schedule/table_j/int_refund/))
- attached the A\$55 (A\$50 + 10% GST) non-refundable application fee
- completed all sections of this application form (where applicable)
- attached certified/notarised documentary evidence of English language qualifications (where applicable)
- attached certified/notarised documentary evidence of all academic studies undertaken (including studies not completed)
- attached proposed research proposal
- attached a curriculum vitae (CV)
- attached applicable copies of abstracts (publications)
- attached original documentation from sponsor organisation
- attached completed MOU and application addendum (external applicants only)
- made two copies of the referee reports and forwarded them on to the referees (IPRS applicants only)
- ensured the academic referees' reports are returned to Admissions, SBS, by 30 September of the year preceding your proposed year of entry?

# Referee Report

## Academic referee's report

For the applicant: Please make two copies. Alternatively this form is available at [www.international.qut.edu.au](http://www.international.qut.edu.au). Please complete Section A and pass the form to a person who you wish to act as your academic referee. This person should be a senior academic conversant with your most recent studies.

For the referee: Please complete Section B and send the completed form to QUT – Admissions Student Business Services (address at the bottom of this page). The deadline for all applications and referees' reports is 30 September of the year preceding the applicant's proposed year of entry.

## Section A (to be completed by the applicant)

QUT student number (if known):

Dr/Mr/Mrs/Ms/Miss Given name(s) ..... Surname .....

Postal address: .....

Email address: .....

Telephone: ..... Fax: .....  
(include area code) (include area code)

Proposed year of entry:.....

Proposed course of study:.....

Have you already commenced this course? Yes  No  If **yes**, please indicate your commencement date: .....

## Section B (to be completed by the academic referee)

Title and name of referee: .....

Position and organisation: .....

Postal address: .....

Email address: .....

Telephone: ..... Fax: .....  
(include area code) (include area code)

Applicant's actual or predicted final examination results. Please indicate whether actual or predicted: .....

Are special awards or prizes likely to be obtained by the applicant? Yes  No

Based on the quality of completed work, the applicant is seen as having a record that is:

Outstanding  Very good  Good  Mediocre  Poor

Based on the applicant's overall academic performance and potential for the proposed course, the degree of support I give the applicant is:

Outstanding  Very good  Good  Mediocre  Poor

If you wish to clarify any of the above ratings or add comments on the applicant's suitability for graduate admission and/or a scholarship, please do so (attach a separate sheet if there is insufficient space). If you have been asked for a report by more than one applicant for the same course at the same institution, it would be helpful if you would rank the applicants, if this is possible.

.....  
.....  
.....  
.....

The referee is requested to forward this report directly to:

The Manager  
Admissions Student Business Services  
Queensland University of Technology  
Victoria Park Road  
KELVIN GROVE Qld 4059 AUSTRALIA  
Fax: +61 7 3138 3529

# Guidelines for Completing the International Research Application

## General guidelines

1. Please complete the FR Form only if you are applying for entry to one of the following courses at QUT. If you are not applying for one of the listed courses, you should use an F Form.

IF49 Doctor of Philosophy (PhD)

### Professional Doctorate

CN89	Doctor of Project Management - External
ED11	Doctor of Education
HH50	Doctor of Social Science
HL90	Doctor of Health Science
IT81	Doctor of Information Technology
LW50	Doctor of Juridical Science
KK49	Doctor of Creative Industries

### Masters by Research

BN71	Master of Applied Science (Research)	IT60	Master of Information Technology (Research)
BN72	Master of Engineering	LW52	Master of Laws (Research)
BS92	Master of Business (Research)	JS52	Master of Justice (Research)
KK51	Master of Arts (Research) (Creative Industries)	HH40	Master of Arts (Research)
ED12	Master of Education (Research)	SC80	Master of Applied Science (Research)
HL84	Master of Applied Science (Research)		

2. **Fees.** For information on fees, please refer to the enclosed courses booklet.

## Instructions for completing the FR form

### Section 2 - Preferred course of study

Higher Degree Research (HDR) students are permitted to commence their course of study at anytime of the year and are not restricted to Semester 1 and 2 entry points. Please indicate your proposed year of entry and proposed month of entry in Section 2 of the FR form.

**External enrolment.** If you would like to undertake the course either part-time (external) or full-time (external), please complete the External Applicant Addendum and the Memorandum of Understanding between the external associate supervisor of the PhD candidate and the Faculty supervisor at QUT. These forms are available from the following website: [www.qut.edu.au/research/rhd/apply/external.jsp](http://www.qut.edu.au/research/rhd/apply/external.jsp). Provisional PhD enrolment will become effective when the student pays the first semester's tuition and Guild fee and returns the completed enrolment form to QUT.

If students are travelling to Australia to study for less than three months at QUT, then it is possible to obtain a Visitor's Visa. If the on-shore period of study is intended to be greater than three months, students must arrive in Australia on a Student Visa. To obtain a Student Visa, a Confirmation of Enrolment form will be issued to candidates for the length of their proposed stay at QUT, as long as fee payments have been made and all course requirements have been met. If you travel in Australia on a Student Visa you are required to take out Overseas Student Health Cover (OSHC). Full details of OSHC are at the following website: [www.international.qut.edu.au/apply/accept-your-offer/overseas-student-health-cover.jsp](http://www.international.qut.edu.au/apply/accept-your-offer/overseas-student-health-cover.jsp).

Where a student attends QUT in Brisbane for longer than 12 weeks per year, the student will be required to pay the appropriate semester full tuition fee before arrival at QUT. The cost of any communication or other expenses incurred offshore is the responsibility of the student.

Applicants applying for the PhD program should also refer to the Doctor of Philosophy Regulations available from the following website: [www.mopp.qut.edu.au/Appendix/appendix09.jsp](http://www.mopp.qut.edu.au/Appendix/appendix09.jsp)

### Section 4 - Research experience

Please prepare your curriculum vitae using the following headings:

#### Publications

Authorship:	Sole/first named/other joint author
Type of publication:	Book/book chapter/journal article or paper/conference abstract/oral paper at conference/art exhibition
Referred publication:	Yes/No
Title:	Full title of publication (if relevant)
Journal and page numbers:	
Publisher and ISBN No:	For books

#### For each publication, list the following information:

#### Employer details

Employer:	Name of employer
Industry:	Industry in which employer involved
Date started and finished:	Please indicate full-time/part-time
Position:	Title of the position held
Duties:	Brief outline of duties (up to 50 words)
Relevance to research:	Please comment on the relevance of this experience to your proposed research (up to 100 words)

#### Only include employment relating to your research career. List current and previous employment and give the following information for each position:

### Section 8 - Scholarship applicants

If you have been awarded a scholarship for studies at QUT, please attach official documentation from your funding organisation. The documentation must state the course of study at QUT, the duration of the scholarship, the value of the scholarship and what is paid by the scholarship, eg tuition fees, student guild fees, Overseas Student Health Cover (OSHC). Please note that QUT can only accept payment for fees and associated course costs and cannot accept payment for living or personal expenses.

### IPRS

IPRS applications close on 30 September each year. Successful applicants will be notified in early December and study will commence in the following year. To be eligible for IPRS, applicants must not commence their program of study prior to the IPRS round being finalised.