

Section B: Previous academic qualifications

In this section, you need to include details of your previous academic qualifications, including dates of completion or, if you are yet to finish your study, your intended completion date. Refer to the Macquarie University international student guide or check the Macquarie International website www.international.mq.edu.au for course requirements or prerequisites. Certified copies and official translations of academic transcripts must be attached to this application. Visit www.international.mq.edu.au/certify to check who can certify and translate your documents.

Please list most recent qualifications first (including courses that you are yet to complete)

Qualification/award	<input type="text"/>	Duration	<input type="text"/>
School/ institution (Full name)	<input type="text"/>	Country	<input type="text"/>
Date award conferred	<input type="text" value="DD"/> / <input type="text" value="MM"/> / <input type="text" value="YYYY"/>	OR tick if you are yet to complete	<input type="checkbox"/>

Qualification/award	<input type="text"/>	Duration	<input type="text"/>
School/ institution (Full name)	<input type="text"/>	Country	<input type="text"/>
Date award conferred	<input type="text" value="DD"/> / <input type="text" value="MM"/> / <input type="text" value="YYYY"/>		

Qualification/award	<input type="text"/>	Duration	<input type="text"/>
School/ institution (Full name)	<input type="text"/>	Country	<input type="text"/>
Date award conferred	<input type="text" value="DD"/> / <input type="text" value="MM"/> / <input type="text" value="YYYY"/>		

Section C: English language proficiency

Macquarie University has minimum English proficiency requirements and some courses have higher English proficiency requirements. For more information on meeting these requirements, please visit www.international.mq.edu.au/study/apply/english

Please attach evidence of your English language proficiency if required.

If you do not meet the English proficiency requirements, you may be eligible for a Package Offer, which includes an appropriate amount of English study at the Centre for Macquarie English (or another approved ELICOS provider) before you start your degree program.

Section D: Degree preferences

Before completing this section, you should refer to this Guide or check the Macquarie International website www.international.mq.edu.au/study for degree names, codes, locations and commencement dates. Choose three degrees you would like to study and list them in order of preference (your first choice should be placed first). If you do not meet the entry requirements for your first preference, you will be considered for your second and then third preferences. Undergraduate applicants who do not meet the entry requirements for any of their preferences will be automatically considered for a pathway program through Sydney Institute of Business and Technology (SIBT).

I am applying for an undergraduate course

I am applying for a postgraduate course

Preference 1	Degree name <input type="text"/>	Degree CRICOS code <input type="text"/>
	Commencement year <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/> Sem 1 (Feb) <input type="checkbox"/> OR Sem 2 (July) <input type="checkbox"/>	

Preference 2	Degree name <input type="text"/>	Degree CRICOS code <input type="text"/>
	Commencement year <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/> Sem 1 (Feb) <input type="checkbox"/> OR Sem 2 (July) <input type="checkbox"/>	

Preference 3	Degree name <input type="text"/>	Degree CRICOS code <input type="text"/>
	Commencement year <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/> Sem 1 (Feb) <input type="checkbox"/> OR Sem 2 (July) <input type="checkbox"/>	

Section E: Credit for previous study

If you have studied at another academic institution, you may be eligible for credit towards your degree at Macquarie University.

To request credit for previous study or credit transfer, you will need to provide documentary evidence of your current or previous studies. Certified copies and official translations of relevant documents must be attached to this application. For more information on credit for previous study, please visit www.international.mq.edu.au/cps

Are you seeking credit for previous studies? No Yes

Your letter of offer will contain further information on general credit for previous study and course exemptions.

Section F: Employment history (for postgraduate applicants where applicable)

In this section, you should provide details of any work experience that is relevant to your application. Refer to the Macquarie University international student guide or the Macquarie International website www.international.mq.edu.au/study to check if your course has specific work experience requirements.

Employer's company name	<input type="text"/>		
Date started	DD / MM / YYYY	Duration of employment	<input type="text"/>
Description of role	<input type="text"/>		

Employer's company name	<input type="text"/>		
Date started	DD / MM / YYYY	Duration of employment	<input type="text"/>
Description of role	<input type="text"/>		

Section G: Application fee payment

A non-refundable application fee of AU\$110 must be paid when you submit this form. You can pay by money order, credit card or bank draft.

If you are a graduate of Macquarie University or a Study Abroad applicant, you do not need to pay the application fee. **Complete the details of your payment on the attached slip.**

Section H: Students with a disability/health condition

If you are a prospective student with a disability or health condition and wish to request support services at Macquarie University, please contact the Disability Support Unit at www.sss.mq.edu.au or via email equitydisability@mq.edu.au

Section I: Privacy and student declaration

Privacy statement

Macquarie University is subject to the Privacy and Personal Information Protection Act PPIPA 1998 (NSW). The University has produced a Privacy Management Plan. For more information on Macquarie University's privacy policy, Privacy Management Plan and Code of Practice visit www.international.mq.edu.au/privacy

Declaration

I wish to be considered for enrolment as an international student in a course at Macquarie University and declare that the information submitted is correct and complete. I have read and consent to the University's Freedom of Information Policy, as set out at www.ras.mq.edu.au/documents/mufoipolicystatement.pdf. I understand the University may obtain official records from any school, university or other tertiary institution previously attended by me for the purpose of verification of my supporting documents. All documents submitted become the property of the University and will not be returned. I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information or fraudulent documentation. I recognise that it is an offence to submit fraudulent documentation in support of an application for the purpose of gaining admission to the University. Where fraudulent documents are detected, I understand that my application will be rejected. If an offer has been made, it will be withdrawn. If a visa has been issued, the Department of Immigration and Citizenship (DIAC) will be notified. All matters concerning fraudulent documentation will be reported to the relevant Government and statutory authorities, including NSW Police, Department of Immigration and Citizenship (DIAC) and Independent Commission Against Corruption (ICAC). I authorise the University to release any personal information held about me to any other educational institution or authority to verify my student conduct, academic record or supporting documentation for the purpose of determining my eligibility for admission to the University. I herewith give the University permission to provide my address and details of enrolment to the Department of Immigration and Citizenship (DIAC) and the Department of Education, Employment and Workplace Relations (DEEWR), should I enrol at Macquarie University. I am able to make appropriate arrangements to fund my studies. I have read and understood the University's tuition fee refund policy and conditions set out at www.international.mq.edu.au/fee_policy.

I agree to comply with Macquarie University's rules of admission and enrolment. I agree to tell the University immediately if there is any change to the information I have given in this application.

Please complete the following checklist before submitting

Please tick each box to indicate that each item has been completed, or attached, as appropriate:

- Attach certified copies or original evidence of all academic qualifications, including transcripts and graduation certificates (Section B)
- Attach certified copies or original evidence of English language proficiency (Section C)
- Attach certified copy of passport
- If necessary, attach any other additional information or portfolios (see the entry requirements for the degree you are applying for)
- Pay application fee AU\$110 (Section G)
- Sign declaration on the application form

Signature

Date / /

Unsigned applications will **NOT** be processed. Applications must be signed by the applicant personally. **Third parties must not sign on the applicant's behalf.**

Send your application to:

Institut Ranke-Heinemann
Schnutenhausstrasse 44
45136 Essen
Deutschland
Tel.: 0049-201-252552
info@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Friedrichstrasse 95
10117 Berlin
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Tel.: 0049-30-209629593
berlin@ranke-heinemann.de
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Institut Ranke-Heinemann
LMU München, Schellingstr. 9, R. 202
80539 München
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muenchen@ranke-heinemann.de
www.ranke-heinemann.de

Institut Ranke-Heinemann
Theresiengasse 32
1180 Wien
Österreich
Tel.: 0043-1-4060224
wien@ranke-heinemann.at
www.ranke-heinemann.at

When will you know?

Applications are processed continually throughout the year and processing times may vary depending on the program applied for. You (or your representative) will receive an acknowledgment of your application once assessment has commenced. The email address you provide on this application (or that of your representative) will be used for all correspondence including requests for any further information we may need and the outcome of the application assessment.

