

## Application for admission to a Postgraduate Research Degree

PERSONAL DETAILS					
Family Name			Title e.g. Mr/Mrs/Dr		
Given Names			Male <input type="checkbox"/> Female <input type="checkbox"/>		
Permanent address in home country					
Telephone number in home country					
Fax number in home country					
Address		Institut Ranke-Heinemann			
Schnutenhausstr. 44		Theresiengasse 32			
45136 Essen		1180 Wien			
Deutschland		Österreich			
Tel.: +49-201-252552		Tel.: +43-1-4060224			
info@ranke-heinemann.de		wien@ranke-heinemann.at			
Country in which you are submitting this application					
Telephone		Mobile/Cell Phone		Fax	
Email (Where we can contact you about your application)					
Date of Birth		Day	Month	Year	
Citizenship			Country of Birth		
Do you hold a current Australian visa?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, please give category of visa	
Will you be bringing family members on a dependant student visa?		<input type="checkbox"/> Yes	<input type="checkbox"/> No		

ENGLISH LANGUAGE PROFICIENCY					
English is the main language spoken in my home		<input type="checkbox"/> Yes	<input type="checkbox"/> No		
If no, please indicate language					
<input type="checkbox"/> I will have / or have taken an	<input type="checkbox"/> IELTS test	<input type="checkbox"/> TOEFL test	within the past two years (please tick appropriate box)		
on	Day	Month	Year	Please attach original documentation	
<input type="checkbox"/> I have undertaken studies (secondary/high school/university)	for a minimum of two years in which the language of instruction was English. Please attach documentary evidence.				

PREFERRED DEGREE					
<input type="checkbox"/> Master	<input type="checkbox"/> Doctorate				
Name of Degree (1st choice)					
Study Area					
Name of Degree (2nd choice)					
Study Area					
I wish to study at (tick one only)		<input type="checkbox"/> Townsville	<input type="checkbox"/> Cairns		
When would you like to start your studies?		Month		Year	

## EDUCATIONAL QUALIFICATIONS

NAME OF SCHOOL OR INSTITUTION	NAME OF QUALIFICATION OR DEGREE	YEARS ATTENDED (MONTH/YEAR TO MONTH/YEAR)	COURSE COMPLETED (YES/NO)

Please attach certified copies of transcripts of all academic records. (A certified copy means a stamped photocopy signed by a public notary or institution representative or authorised JCU agent as being a true and accurate record of the original document). All documents must be translated into English by the issuing institution or by an official translating service.

**TITLE OF PROPOSED STUDY** Please attach a two-page outline of your research topic. You should consult a member of JCU staff prior to doing this. A list of potential research topics can also be found at [www.jcu.edu.au/grs/topics](http://www.jcu.edu.au/grs/topics)

**DETAILS OF RESEARCH EXPERIENCE** Please provide a list of projects undertaken, your role and the time frame of the project. Please attach the resultant publication list including theses/dissertation reports on a separate sheet. (A Curriculum Vitae (CV) or Resumé is acceptable).

**JCU ACADEMIC CONTACTS** Please list the JCU academic contact/s with whom you have discussed your research proposal.  
**Note:** It is essential that you contact an academic supervisor in your proposed area of research prior to submission of your application.

## FINANCIAL SPONSOR

I am being sponsored by the organisation whose details are attached. Attach official letter to application.

I have applied for a scholarship. Give name of scholarship and awarding body.

Other  None

## DECLARATION

### DECLARATION (All applicants must complete)

I declare that the information I have supplied on the application form is, to the best of my knowledge, complete and correct. I acknowledge that my application for admission is subject to acceptance by the University which has power to impose conditions. I further acknowledge that in the event my application for admission as a student at the University is accepted by the University, and in consideration of provision of educational resources by the University, I will be bound by the provisions of the relevant student handbooks, statutes, rules and policies of the University as are in force from time to time, and will be subject to the lawful instructions of officers of the University.

#### PRIVACY

Personal information supplied on this form will be handled in accordance with JCU's Privacy Policy (available at [www.jcu.edu.au](http://www.jcu.edu.au)).

I acknowledge that this information may be provided to other areas of JCU and to third parties for administrative and legislative purposes (under the ESOS Act 2000 and the National Code), including but not limited to the JCU Student Association; JCU's educational representatives and business partners; Australian Commonwealth and State agencies; other academic institutions to verify my previous qualifications; the Fund Manager of the ESOS Assurance Fund; and my Overseas Student Health Cover (OSHC) provider.

Signature

Date

Please send all completed forms to the address below,

Institut Ranke-Heinemann  
Schnutenhausstr. 44  
45136 Essen  
Deutschland  
Tel.: +49-201-252552  
info@ranke-heinemann.de  
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1180 Wien  
Österreich  
Tel.: +43-1-4060224  
wien@ranke-heinemann.at  
www.ranke-heinemann.at

## Academic Referee's Report

For all Applicants to Postgraduate Research Degrees and select Coursework Degrees

Please make a copy of this form and send one to each of your two referees. These referees should be closely associated with your recent work.

### CONTACT DETAILS

Applicant's Family Name			Title e.g. Mr/Mrs/Dr
Applicant's Given Names			Male <input type="checkbox"/> Female <input type="checkbox"/>
Referee's Name		Referee's Title/Position	
Referee's School/University			
Telephone		Fax	
Email			

### QUESTIONS

How long have you known the applicant?	Years	Months	
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Please indicate briefly the extent of your knowledge of the applicant's work


Please assess the applicant's emotional maturity and readiness for research higher degree studies by placing a tick in the appropriate box.

	No opportunity to observe	Below Average	Average 60–41%	Above Average 40–25%	Very Good 24–11%	Excellent Top 10–6%	Outstanding Top 5%
Knowledge of own discipline							
Ability to express ideas							
Command of research techniques							
Critical ability							
Initiative and motivation							
Ability to plan							
Ability to cope with criticism							
Self management and resilience							
Perseverance in pursuing aims							
Teaching ability or potential (if applicable)							
Ability to meet deadlines							
Aptitude for research							

**Overall Ranking for Honours Year (if applicable)** Please attach any additional comments on a separate sheet.

<input type="checkbox"/> <b>Group D » Good</b> Variable performance with strong elements of excellence and performance which on balance is first class.	<input type="checkbox"/> <b>Group C » Very Good</b> Solid performance in all components of honours work, but demonstrating less flair and originality than Groups A or B.	<input type="checkbox"/> <b>Group B » Excellent</b> Excellence and originality in thesis and in most other components of honours work.	<input type="checkbox"/> <b>Group A » Outstanding</b> Outstanding in all components of honours work, especially in the research project which must demonstrate originality and flair.
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Signature of Referee	Date
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*Note: Information provided may be made available to Australian Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code.*

### SEND REPORT TO

James Cook International	Phone: +61 7 4781 5601
James Cook University	Fax: +61 7 4781 5988
Townsville QLD 4811	Email: <a href="mailto:iscadmissions@jcu.edu.au">iscadmissions@jcu.edu.au</a>
Australia	

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Referee's Name				Referee's Title/Position			
Referee's School/University							
Telephone				Fax			
Email							
QUESTIONS							
How long have you known the applicant?		Years		Months			
Please indicate briefly the extent of your knowledge of the applicant's work							
Please assess the applicant's emotional maturity and readiness for research higher degree studies by placing a tick in the appropriate box.							
	<b>No opportunity to observe</b>	<b>Below Average</b>	<b>Average 60--41%</b>	<b>Above Average 40--25%</b>	<b>Very Good 24--11%</b>	<b>Excellent Top 10--6%</b>	<b>Outstanding Top 5%</b>
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Ability to express ideas							
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Perseverance in pursuing aims							
Teaching ability or potential (if applicable)							
Ability to meet deadlines							
Aptitude for research							
<b>Overall Ranking for Honours Year (if applicable)</b> Please attach any additional comments on a separate sheet.							
<input type="checkbox"/> <b>Group D » Good</b> Variable performance with strong elements of excellence and performance which on balance is first class.		<input type="checkbox"/> <b>Group C » Very Good</b> Solid performance in all components of honours work, but demonstrating less flair and originality than Groups A or B.		<input type="checkbox"/> <b>Group B » Excellent</b> Excellence and originality in thesis and in most other components of honours work.		<input type="checkbox"/> <b>Group A » Outstanding</b> Outstanding in all components of honours work, especially in the research project which must demonstrate originality and flair.	

Signature of Referee	Date
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