

Study Abroad Application Form

Please print clearly using block letters. All sections must be completed.
This application will **not** be processed unless full supporting documentation is attached.



This application is submitted by:

- Self (student)
 Agent / Representative



Email address for correspondence (Agent or Student)

info@ranke-heinemann.de / wien@ranke-heinemann.at

Postal address for correspondence (Agent or Student)

Institut Ranke-Heinemann Schnutenhausstrasse 44 45136 Essen Deutschland Tel.: 0049-201-252552 info@ranke-heinemann.de www.ranke-heinemann.de	Institut Ranke-Heinemann Theresiengasse 32 1180 Wien Österreich Tel.: 0043-1-4060224 wien@ranke-heinemann.at www.ranke-heinemann.at
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Student's personal details

Title: Dr / Mr / Mrs / Miss / Ms Other

Family name (as shown on student's passport)

Given names (as shown on student's passport)

Sex: Male Female Date of birth

DD / MM / YYYY

Student's postal address (if not given above)

Student's telephone / fax

Student's email (mandatory even if you are applying through an agent)

Nationality (list all countries where you hold Citizenship)

Country of Citizenship

Please list the most recent institution you attended.

Institution:

Major study:

Dates of attendance:

Cumulative GPA:

Please submit an original or notarised copy of your most recent academic transcript.

When do you intend to begin studying at Canterbury?

Year

- February (1st semester) July (2nd semester)

How long do you intend to study at Canterbury?

- 1 semester 2 semesters

English Language Proficiency

Is English your first language? yes no

If no, please provide evidence that you have completed at least one of the following (evidence, including original or certified copies of results, must be attached).

- an academic qualification in a country where English is the predominant language spoken
 a certificate of English proficiency obtained in the last 24 months (IELTS or TOEFL)

Date of test

English test name

Results (if known)

The testing centre will send the result to the University of Canterbury.
For TOEFL, the institution code for the University of Canterbury is 9482.

How did you first learn about the University of Canterbury?

Please tick box to indicate the first source of information:

- | | |
|---|---|
| <input type="checkbox"/> Authorised agent of the University of Canterbury or Study Abroad partner | <input type="checkbox"/> Friends/Relatives |
| <input type="checkbox"/> University advertising | <input type="checkbox"/> School/institution |
| <input type="checkbox"/> Education Fair | <input type="checkbox"/> Other |

Declaration and Signature

I supply the information on this form and in support of this application on the understanding:

- that it may be used for purposes relating to my enrolment as a student by members of the academic and administrative staff of the University of Canterbury;
- that it may be used for purposes external to the University when it is in statistical form or when it is not to my disadvantage for this to be done, and also where disclosure is required to comply with the provisions of the Privacy Act 1993;
- that I have the right to see and correct if necessary the information I have provided;
- that my application cannot proceed without my consent to the foregoing conditions.

Where my study at University of Canterbury is covered by a formal agreement with my home university, or Study Abroad programme I agree to the release of my grades to my home university or Study Abroad programme for credit transfer purposes.

I understand that, if this application is submitted through an agent of the University, the result will be communicated to the agent also, unless I give instructions to the contrary.

I declare that all the information submitted on this application form and in the attached documents is correct and complete.

I acknowledge that if I provide incorrect or incomplete information this may result in the cancellation of my offer and/or my enrolment.

I understand that it is my responsibility to provide all necessary documentary evidence of my qualifications and experience. I authorise the University to obtain further information wherever necessary.

I am aware of the tuition and living costs associated with studying in the course and I am able to meet all expenses for the duration of my study. I understand that if I am unable to meet these costs, the University and the New Zealand Government will not be expected to help me if I cannot provide funding.

Signature:

Date:

Checklist

Have you:

- included a copy of the personal details page of your passport?
- completed ALL sections on this form?
- supplied evidence of English proficiency (if applicable)?
- provided official documentation of academic results, including official translations where necessary?
- read and signed the declaration?

IMPORTANT: Your application cannot be processed unless originals or certified true copies of your supporting documents are included. Faxed, scanned or emailed documents will not be accepted as original or certified copies.

Send this form to

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